



Exhibition Proposal Form

The Stained Glass Museum welcomes exhibition proposals from those wishing to share their research, creative practice or use pieces from the museums own collection to focus on a particular topic or theme.

All proposals will be considered in the first instance by the museums curatorial staff and shared with the board of Trustees and/or Collections Committee as needed. We strongly recommend that proposals are received as early as possible if you have a particular time slot in mind.

If you wish to submit an exhibition proposal please contact Emily Allen, Deputy Curator (emily@stainedglassmuseum.com) to discuss your proposal further.

Please use the following template when submitting an exhibition proposal and consult the bullet points in the relevant boxes for suggestions on how to answer each section.

The Stained Glass Museum Exhibition Proposal	
Working title:	
Summary description of exhibition:	
Name of proposer:	Date:
This exhibition will include:	
<input type="checkbox"/> Pieces made by the exhibition proposer	
<input type="checkbox"/> Pieces made by or in collaboration with another artist	
<input type="checkbox"/> Objects from the museum's collection	
<input type="checkbox"/> Objects to be loaned from another accredited organisation	

1. Aims and objectives of the exhibition

Examples could include a variety of objectives such as tying in with an important anniversary or artist, to highlight recent research, or to highlight a specific collection.

2. Proposed dates

Temporary exhibitions typically run for 6 months, but we are happy to consider longer or shorter runs as appropriate. Please also indicate if this time is flexible or if it must take place over a specific date

3. Space requirements

The museum has 4 temporary exhibition units with an available display space of 610mm (high) x 1700mm (width) x 15mm (depth). We have limited space otherwise to display works securely. Please do enquire further if you have specific display requirements and we will be able to advise of feasibility.

Display cases 1 2 3 4

Display cases should be lit unlit during the day

Display cases should be covered uncovered during the day

(As we cannot control the UV light in the gallery, cases can be covered with a protective UV cloth during the day which visitors can remove and replace to view)

4. Audiences

Does the exhibition have broad public appeal? All exhibitions should target a wide range of audiences including local, national and international visitors, schools, families, community groups and academic researchers. Will it target a specific or new audience?

5. Exhibition contents

Please highlight what objects are proposed for displayed

6. Any proposed events and activities

Do you propose, or propose the museum to host any events or activities to tie in with the exhibition? This could include an artist talk, workshop or children/family event

7. Funding: Have you secured external funding? If yes, please provide details.

8. Please share any relevant social media links or websites.

Proposer name:

Signature:

Date:

Please attach below any images that will assist the panel in considering your proposal.